

SPEAR

Surveying and Planning through Electronic Applications and Referrals





Welcome

Agenda

1. Welcome
2. 100% Digital Lodgement
 - Extending functionality for surveyors to create additional dealing types in SPEAR
 - Lodging party enhancements
3. SPEAR Electronic Lodgment Network
 - Lodging Parties Pilot Update
4. Office of Surveyor-General Update
 - Digital cadastre modernisation project
6. SPEAR IT
7. User discussion activity for future releases

Morning Tea

Agenda

7. Office of Geographic Names general update

8. ePlan Update

- Roadmap 2018 – 2025
- Visualisation enhancement tool
- ePlan pilot

9. SPEAR Service Desk update

10. User activity outcomes

Lunch

Proposed Commercialisation

- The Victorian Government has made a decision to commercialise land titles and registry functions of Land Use Victoria
- Key functions and powers will be retained by the State. The State will continue to own the land registry data and provide the State Guarantee of title to ensure the integrity, and security and availability of registry services and systems are maintained

Proposed Commercialisation

- It is proposed to transfer Registration, LANDATA and Systems Branches of the Land Registry Services to the private sector
- Registrar of Titles, Office of Surveyor-General, Subdivision and Application & Survey Branches and other functions of Land Use Victoria will be retained by Government

Proposed Commercialisation

- The proposal would mean the SPEAR Service Desk team, which comes under the Subdivision Branch will continue to support SPEAR users as normal

Subdivision Branch Update

Plans greater than 10 lots

Following the trial and stakeholder consultation from May 2017, Land Use Victoria will adopt a process to register subdivision plans of 10 or more lots, effective from 3 April 2018

The target registration time for subdivision plans containing 10 lots or more will be five business days instead of the standard registration period of 15 days from lodgment

Plans greater than 10 lots

However, lodged plans of 10 or more lots will lose their accelerated status and be subject to the standard registration timeframes if they require any of the following:

- re-certification
- consent to an amendment by council
- answers to any other requisitions; or, any other amendments to the plan or associated documents, not satisfied within 48 hours

100% Digital Lodgment

100% Digital Lodgment

In line with the Victorian Government's digital strategy, the Registrar has consulted with stakeholders about transitioning to 100% digital lodgment

- Time frames have been published in the Land Use Victoria, Customer Information Bulletins
- All transactions to be lodged electronically by 1st August 2019

100% Digital Lodgment

In order to achieve this, the business has:

1. Analysed current dealings to determine which transactions are suitable to include in a SPEAR based workflow
2. Decided if lodgment requires plan or survey information to be supplied by a surveyor, those dealings will be handled in SPEAR
3. Determined the remaining dealings are to be handled by PEXA

100% Digital Lodgment

- 155 dealings to be handled through PEXA
- 39 dealings to be handled through SPEAR

Including lodgments under the Subdivision Act, Transfer of Land Act, Local Government Act, and Crown Land transactions

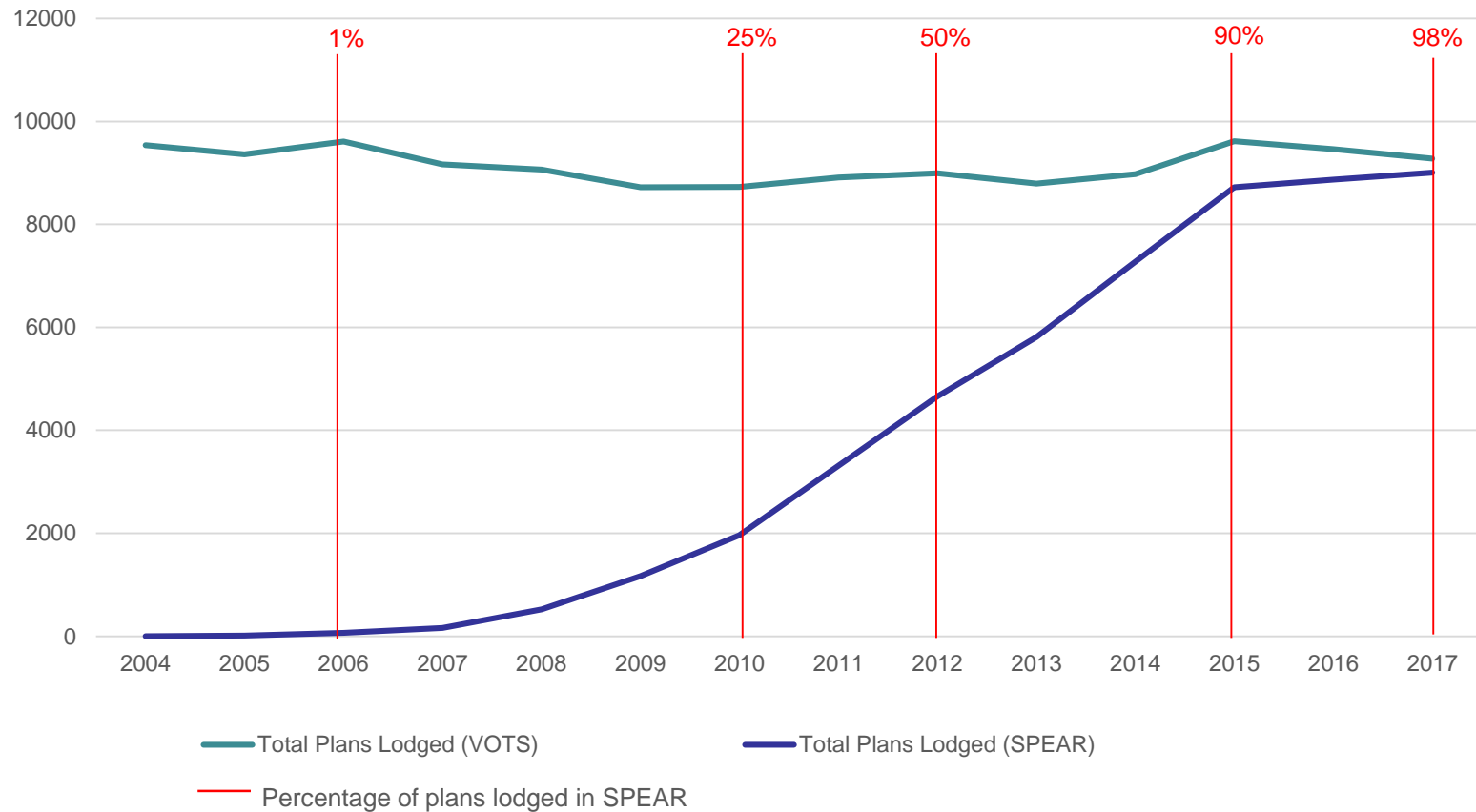
100% Digital Lodgment

Extending functionality for surveyors to create additional dealing types in SPEAR under the Local Government Act (LGA), Transfer of Land Act (TLA), and Subdivision Act

This will pave the way for a future change for these dealings to be lodged via the SPEAR ELN by lodging parties

100% Digital Lodgment

Plan Volumes – Lodgements at LUV



100% Digital Lodgment






Application & Survey Branch are requesting that the Applicant Contact provide Title Plans in support of survey based applications

In most instances, this would be providing a copy of the diagram from the Plan of Survey without showing the occupation


100% Digital Lodgment

Action to provide a Title Plan is available from 'Other Actions' - Add Title Plan (TLA)

▼ Applicant Contact - Oberon Surveys Pty Ltd has actions required (hide)

 Application for Transfer of Land Act (Sec 60(1))	Supplied 13/06/2013	Modify ▼	go
 Abstract of Field Records (Date of Survey: 12/06/2013, PCM/PM not located in Survey)	Supplied 13/06/2013	Modify ▼	go
 Plan of Survey (13/06/2013 02:37 pm, Number of Pages: 3, Surveyor's Plan Version: 2)	Supplied 13/06/2013	Modify ▼	go
 Surveyors Report (13/06/2013 02:37 pm, Number of Pages: 3)	Supplied 13/06/2013	Modify ▼	go
 Survey Declaration (Plan based on survey, Date of Survey: 06/03/2018, PCM/PM not located in Survey)	Supplied 07/03/2018	Modify ▼	go

Actions

 [Release for Lodgment](#) Action required

 Other Actions... 

Other Actions...

[Disclaim](#) Add Mandatory Application Documents

[Copyright](#) Add Covering Letter

[SPEAR](#) Add Other Document Type

Add Title Plan (TLA)

Modify Applicant Contact References

Delete Application

100% Digital Lodgment

It will become a requirement that Title Plans are supplied in support of survey based applications and the new dealings being added to SPEAR

Please consider this advice as the commencement of consultation with the surveying industry

SPEAR Electronic Lodgment Network

SPEAR Electronic Lodgment Network

- SPEAR Electronic Lodgment Network (ELN) Pilot for Lodging Parties successfully concluded December 2017
- Six firms participated in the Pilot:
 - Melbourne City Council
 - GLN Conveyancing
 - Harwood Andrews Geelong
 - Macquarie Local Government Lawyers
 - Tisher Liner FC Law
 - VicRoads

SPEAR Electronic Lodgement Network

- Subsequent to Pilot, over 45 solicitors and conveyancers have expressed interest in becoming a SPEAR ELN Subscriber
- New SPEAR ELN Subscribers will be broadcast on SPEAR as they become active
- A full list of SPEAR ELN subscribers can be found on the SPEAR website:-
<https://www.spear.land.vic.gov.au/spear/spearOrganisations/List.do>

SPEAR Electronic Lodgement Network

Additional lodging parties subscribed to SPEAR

- Balben Property Transfers
- First Class Legal
- Heinz & Partners
- Kerrie O'Sullivan
- Local Lawyers
- Robertson Conveyancing
- Sargeants Port Phillip
- SF Conveyancing
- V Lin & Co

SPEAR Electronic Lodgement Network

SPEAR ELN lodgements

Pilot – 35

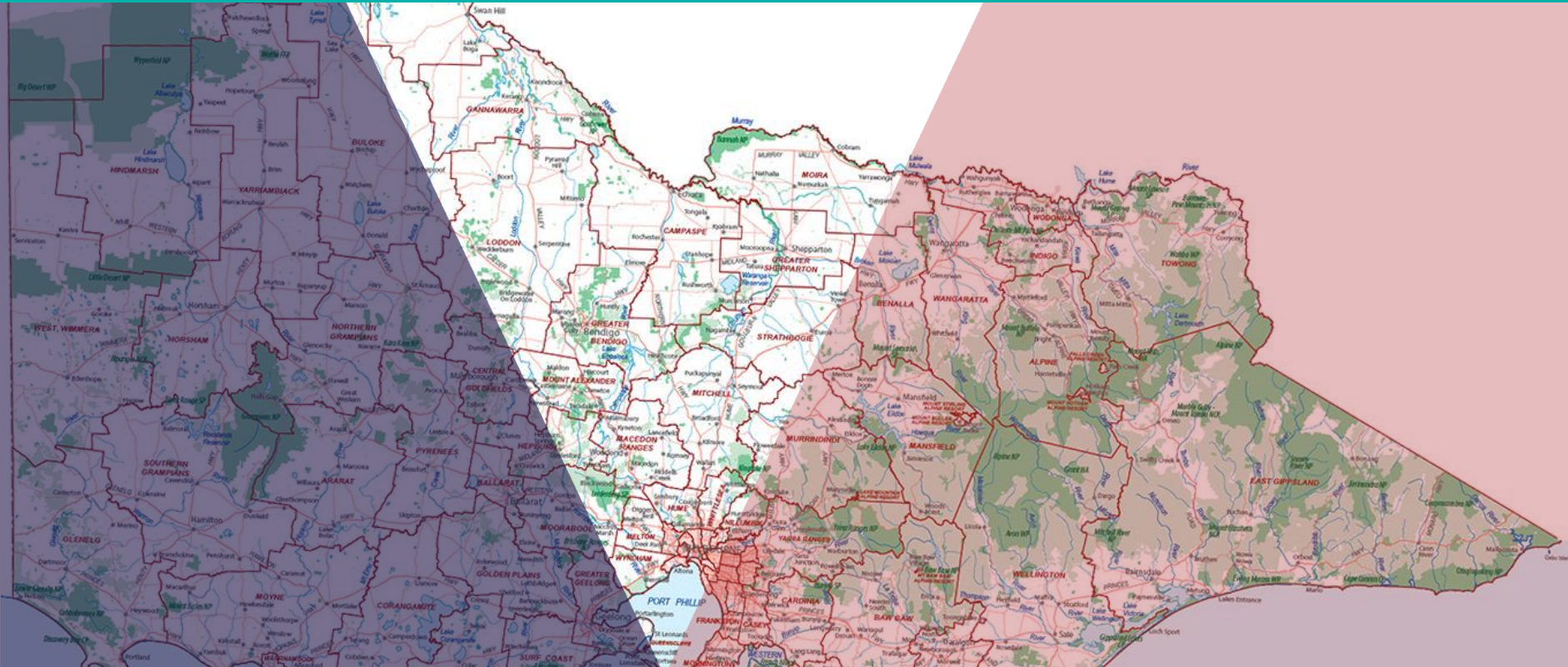
Jan 18 – 8

Feb 18 – 10

Mar 18 – 13

Pending lodgement - 58

Office of Surveyor General Update



SPEAR UGM



Environment,
Land, Water
and Planning

- **Staff Changes**
- **Transformation to Digital Data**
 - ePlan
 - Core Spatial Data Strategy
 - Digital Cadastre Modernisation
- **Survey Practice Directions**
- **RE Surveys**
- **GDA2020**
 - SMES Update
- **Questions**





- Surveyors Registration Board of Victoria
 - New Executive Officer – Alan Smith
 - Resignation of 2 Board members
 - David Boyle, Rikki Andrews
 - Recruitment of 2 Board members continues
- Office of Surveyor-General Victoria
 - New Survey Staff
 - Both in Cadastral Infrastructure and Standards
 - Dick Terrans
 - Michele Russo

Quotes attributable to the Special Minister of State Gavin Jennings

“We’re getting on with making sure that new technology supports the delivery of services the community needs.”





Reduce
Re-use
Recycle
Data



THE UNIVERSITY OF

MELBOURNE

Electronic Land Development Process



Land Developer
idea or vision



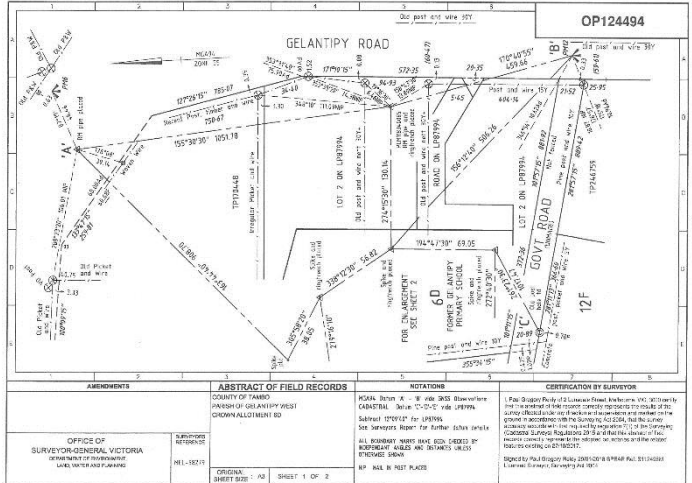
Land Parcel Data



Electronic Land Development Process



Data



PLAN OF CROWN ALLOTMENT		EDITION 1	OP124494
LOCATION OF LAND COUNTY: TAMBO PARISH: GELANTIPY WEST (2943) CROWN ALLOTMENT: 60 SH: 2019/664 TITLE REFERENCE: LOT 10, 11 & 12, 192			
ORIGINAL SHEET SIZE: A3 SCALE: 1:1000 DATE: 2019/06/04 DRAWN BY: J. BROWN CHECKED BY: J. BROWN OFFICE OF SURVEYOR GENERAL VICTORIA DEPARTMENT OF ENVIRONMENT, LAND AND WATER PLANNING	CERTIFICATION BY ALLOTTEE I, the undersigned, being the owner of the land shown in the plan, do hereby certify that the plan is a true and correct copy of the original plan as shown in the office of the Surveyor General, Victoria, and that the land shown in the plan is the land of the Crown as shown in the plan.		
AMENDMENTS NONE	ABSTRACT OF FIELD RECORDS COURSE OF TAMBO PARISH OF GELANTIPY WEST CROWN ALLOTMENT 60	NOTATIONS 1. The Surveyor General, Victoria, has examined the plan and is satisfied that it is a true and correct copy of the original plan as shown in the office of the Surveyor General, Victoria, and that the land shown in the plan is the land of the Crown as shown in the plan.	CERTIFICATION BY SURVEYOR I, the undersigned, being the Surveyor General, Victoria, do hereby certify that the plan is a true and correct copy of the original plan as shown in the office of the Surveyor General, Victoria, and that the land shown in the plan is the land of the Crown as shown in the plan.
OFFICE OF SURVEYOR GENERAL VICTORIA DEPARTMENT OF ENVIRONMENT, LAND AND WATER PLANNING MELB-19211 ORIGINAL SHEET SIZE: A3 SHEET 1 OF 2	SIGNED BY: J. BROWN DATE: 2019/06/04 OFFICE OF SURVEYOR GENERAL VICTORIA DEPARTMENT OF ENVIRONMENT, LAND AND WATER PLANNING MELB-19211		

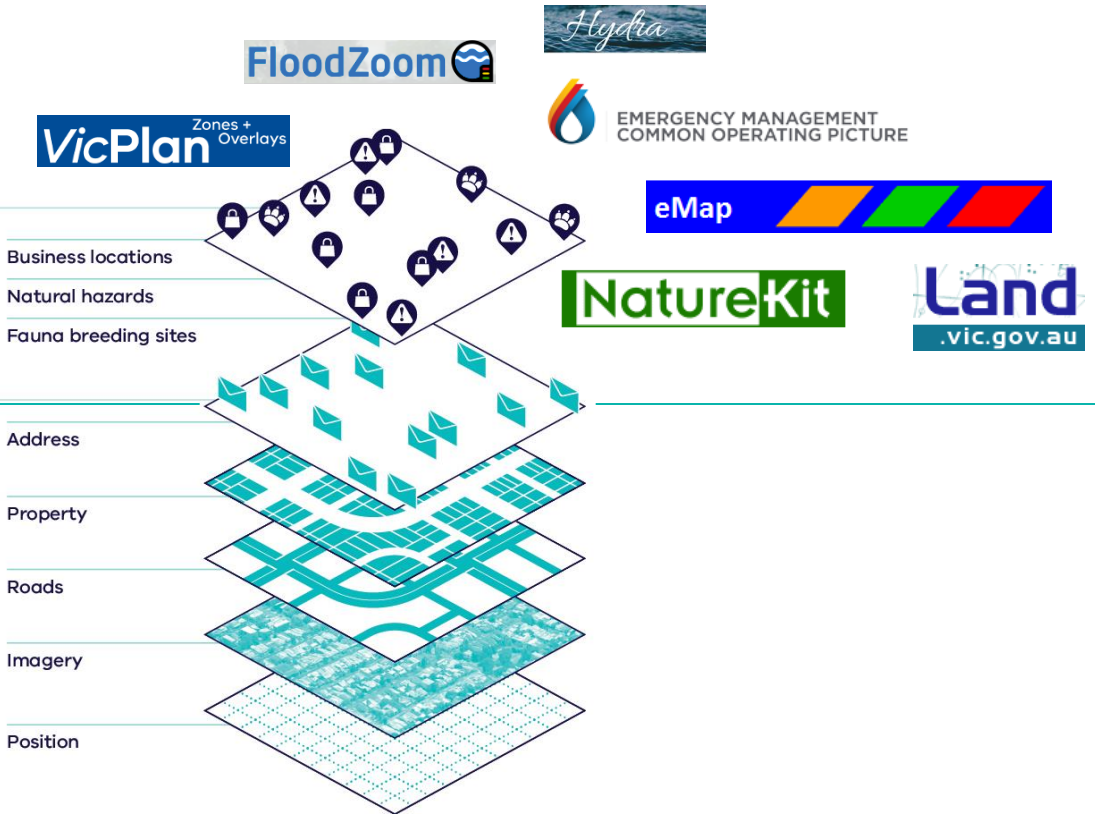
What are Core Spatial Data Services?

Business-specific data

Using core spatial data as a basis, organisations generate their own specific business data to analyse events and make decisions. Some examples are shown.

Core spatial data

Authoritative base data sets depicting natural physical features of the earth's surface and the built environment. Some examples are shown.



Core Spatial Data Services Strategy

Core spatial data services strategy 2018 – 2023 AT A GLANCE

Our role is to source, aggregate and maintain Victoria's core spatial data, provide means to access it, and help government, industry and the community to generate value from it

Principle to guide our strategic choices

Guiding principles

Principles are designed to create optimal outcomes between government policy and DELWP's core spatial data services customer needs, and investment decisions are intended to ensure that outcomes, rather than specific objectives, drive resource allocation decisions.

①

Core spatial data services are our highest priority

②

We will align our strategy with Victorian Government directions and priorities

③

Our strategy will be developed and implemented as a collaboration across the whole of DELWP

④

We will incorporate insights about the current and future needs of our customers in our planning processes

⑤

Wherever possible, we will make our data freely available for all to use

⑥

We will consider playing a role in the value chain where there is a market gap that is impeding public value creation

⑦

Existing capabilities will be augmented if new skills and approaches are needed to deliver our strategy

Goals that articulate our aspiration

GOALS

We keep improving our core business

We catalyse innovation and increase the value generated from spatial data

FOCUS AREAS



1

We must efficiently source high quality and trustworthy data



2

We must effectively manage spatial information throughout its lifecycle



3

We will provide effortless access to our core spatial data services



4

We will foster strong partnerships with our suppliers and core customers



5

We will ensure our brand and value is recognised and understood by our customers and suppliers



6

We will collaborate and bring together the right knowledge and expertise to generate public value from spatial data



7

We will target our investment in R&D and innovation to help the Victorian spatial data economy to grow



8

We will contribute to the development of Victoria's future workforce

Focus areas to achieve our goals

A program of 30 initiatives will deliver our strategy that align with the focus areas

- 1 Core spatial data services are our highest priority
- 2 We will align our strategy with Victorian Government directions and priorities
- 3 Our strategy will be developed and implemented collaboratively across the whole of DELWP
- 4 We will incorporate insights about the current and future needs of our customers in our planning processes
- 5 Whenever possible, we will make our data freely available for all to use
- 6 We will consider playing a role in the value chain where there is a market gap that is impeding public value creation
- 7 Existing capabilities will be augmented if new skills and approaches are needed to deliver our strategy

- Improve how we source data and reduce duplication in the supply chain
- Enhance accuracy of our base data
- Enhancing mobile and digital access to core spatial data services
- Targeted R&D investment to ensure delivery of maximum benefits for DELWP
- Fostering greater collaboration and connections with our suppliers and core customers

Three horizons for delivery

HORIZON 1
2018



Build on our strong base

We will consolidate our base and grow our capabilities in horizon one. This will establish the groundwork for the following years. Initiatives in this period build on our existing work. They are high-priority and time-dependent.

HORIZON 2
2019



Extend our reach

In this period, we will build on our foundation and extend our reach. Initiatives will focus on enhancing our service delivery to meet the needs of new industries, uses and technologies.

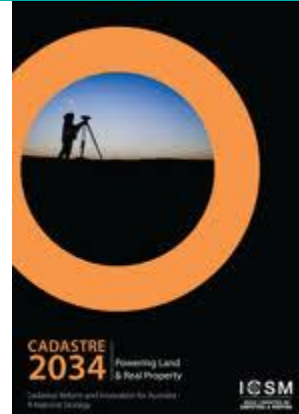
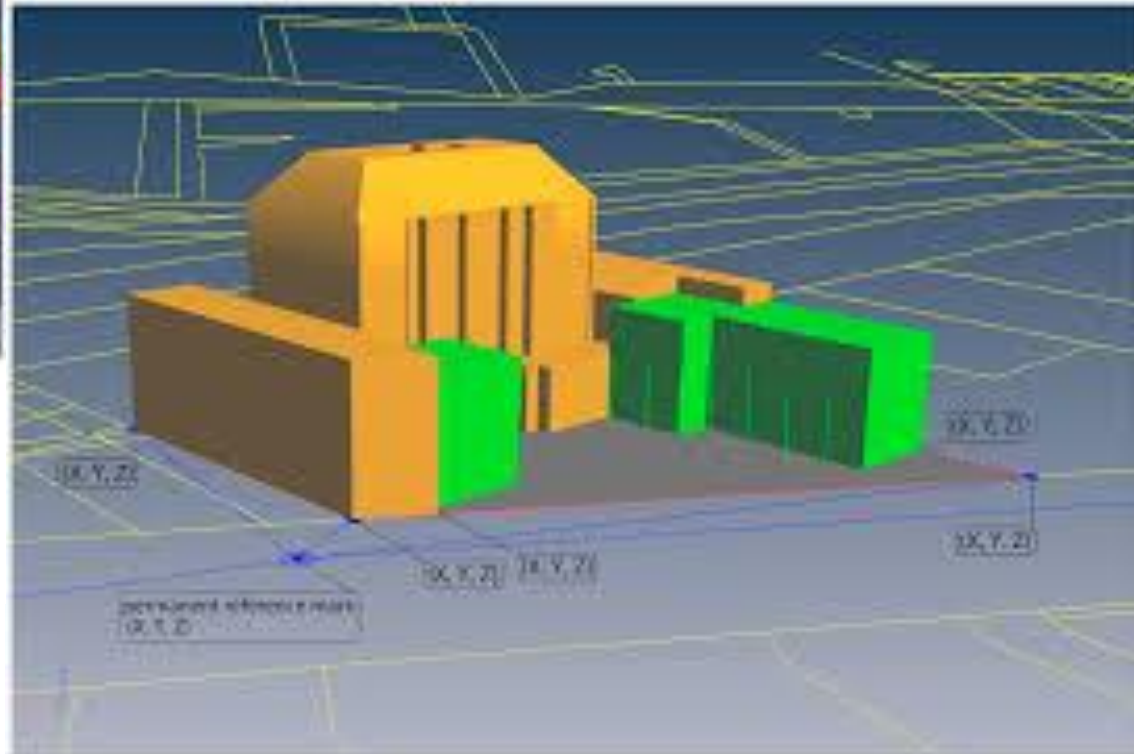
HORIZON 3
2020-2023



Harness innovation and collaboration

Our focus in the third horizon and onwards will be on future focused information systems, capabilities and data services. We will leverage our strengthened capabilities to support innovative applications and uses of core spatial data.

Digital Cadastre Modernisation



SGV Practice Directives

- Being updated to include:
 - Transitional arrangements for the implementation of GDA2020
 - Other items relevant to performing cadastral surveys that have arisen since the last update in July 2016
 - New examples of abstracts of field records, licensed surveyor's report and RE Plan
- Structure of Directives to remain generally the same, but more links to documents on the web rather than having them embedded in the Directives
 - Fact Sheets
 - Web page links
- Scheduled to be completed by 30 April 2018
- To be released following implementation of GDA2020 in Victoria
 - Notification to all Victorian licensed surveyors of release
 - Presentation of changes at OSGV 'roadshow' seminars planned for the second half of 2018

Records of having re-established a cadastral boundary (RE Plans)

- Required to be lodged with the Surveyor-General within 60 days of the cadastral survey
 - Regulation 16, Surveying (Cadastral Surveys) Regulations 2015
- Number of RE Plans lodged in the past two years:
 - 4434 (2016)
 - 3872 (2017)
 - Highest number of lodgements per annum on record
- Audit conducted on lodgement of RE Plans
 - 157 firms lodged RE Plans in 2017

GDA 2020 Adoption for Victoria

- 11 October 2017, new datum announced by Chief Metrologist NMI
- Effective 12 October 2017
- It is the official datum, other datums may still be used
- Consultation with stakeholders in progress
- Evaluation of impacts to stakeholders will be considered
- Announcement of timeframe for new datum likely to be Q3 2018



GDA 2020 supported in SMES since 1 December 2017

- All marks in SMES have both GDA2020 and GDA94 coordinates
- Transformation products available from ICSM
- GPSNet to provide dual systems from Q3 2018.
- Single-base streams currently in testing with VARs

GNSS data to upgrade marks to SCN

- 1hr continuous or 2 x 3-5min sessions 1 hour apart
- Antenna height is vital
- Factsheet on OSGV website



Identify Survey Marks

- Click on a survey mark to identify it

1. Survey Mark

Name : MELBOURNE SOUTH PM 392
Number : 308403920
MGA2020 : 316110.535, 5811777.597 (55)
MGA94 : 316110.042, 5811776.127 (55)
AHD Height : 2.1
Plan Ref : PS 611558P, PS 619878B, PS
640967G, PS642015, PS646713H, OP123301
Status : OK

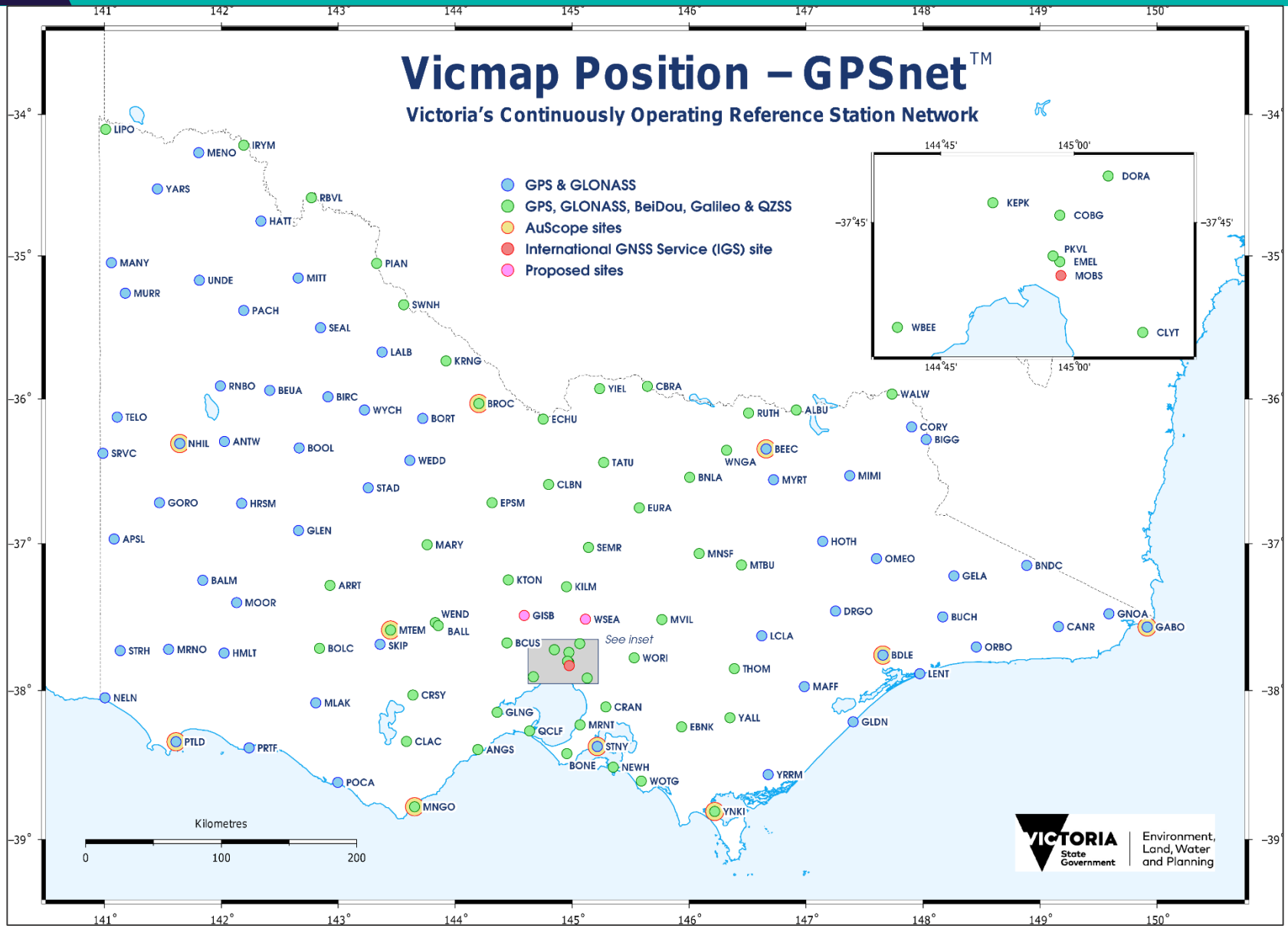
 Add Mark to List

GDA2020 Sketches

GDA94 Sketches

- 45 stations upgraded to full multi-GNSS in 2017 (58 in total)
- GPS/GLONASS/Beidou/Galileo/QZSS capable
- Networked multi-GNSS solution available from Q3 2018





- User News Bulletin will be released in mid February 2018
- A GDA2020 Roadshow will be held in mid 2018 with 2 Melbourne Metro events and 3 Regional
- VicMap will support GDA 2020 from June 2018 by translating data on the fly through the DataMart
- Hardcopy plans and data will be modified to reflect their compatibility



- Digital Transform is occurring
- Government processes will be adopting a digital delivery of services
- Lodgement of survey data is on the horizon
- New Survey Practice Directions
- GDA 2020 Support



SPEAR IT

Releases

Future releases (current schedule):

- Release 4.7 – May 2018
- Release 4.8 – November 2018
- 2019 and beyond: Future Releases

Release 4.7 - May 2018

Council to add a copy of the planning permit if issued outside of SPEAR

- For certification only applications, where the permit was issued outside of SPEAR, council will be prompted to attach a copy of the permit (if not already supplied by the applicant contact) using the new 'add copy of planning permit' action
- Council will be able to opt out, if for example the permit has not yet issued
- Notifications are sent to advise when the permit will expire

Release 4.7 - May 2018

Council to upload third party planning permit extensions

Council may add a third party extension of time for a planning permit, if received outside of SPEAR. This will require council to define the new expiry date for the permit, together with the supporting document (request) or text

This will trigger the appropriate notifications, and will display the new (most current) expiry date

Applicant Contact will still be able to request an extension of time if required

Release 4.7 - May 2018

Automatically switch to the newly renewed digital signing certificate

SPEAR will automatically check for newly installed digital certificates in the certificate store. The user will be prompted to sign with the more recent certificate, and more informative error messages will be displayed if signing fails

JNLP signing failures in Chrome resolved

Users signing in Chrome will be aware of an ongoing issue with the browser being unable to store more than 100 JNLP signing files. This has been resolved by ensuring that the JNLP file is uniquely named

Release 4.7 - May 2018

Enable automatic application watching for applicant contacts and council users

An option will be available for Applicant Contact and council users (via user settings) to automatically turn 'ON' or 'OFF' automatic application watching

If enabled, this will automatically watch applications (and send email notifications) to users under the following circumstances:

- Council users, who are assigned the role of 'designated contact'
- Applicant Contact users, who are nominated as the 'Applicant Contact' in the application wizard

Release 4.7 - May 2018

Changes to the Form 13 and Supplementary Abstract of Field Records

The requirements for Form 13 and Supplementary Abstract of Field Records, will be consolidated into a new process called 'Form 13 and SAFR Declaration'

As a result, the following document types will be retired in SPEAR:

- Advice by Licensed Surveyor (Form 13)
- Supplementary Abstract of Field Records (SAFR) Declaration

Release 4.7 - May 2018

- Applicant Contact may defer the Form 13 component if works are required and not yet completed. If deferred, the Form 13 will become mandatory 30 days after the estimated completion of works date
- At 'Certification Decision Pending', the document will appear as a mandatory action
- If it has been indicated that a SAFR is required, then the SAFR will become mandatory 45 days after the estimated completion of works date is reached (current behaviour)

This change means that the document gets digitally signed once, as opposed to current behaviour where similar information is required to be separately supplied and signed to achieve the same outcome

Release 4.7 - May 2018

Applicant Contact to receive more information about the type of amendment request received by LUV

The email notification to the Applicant Contact advising of amendment requests by LUV plan examiners now identifies the type of amendment – ‘Minor’, ‘Council consent required’ or ‘Recertification required’

Release 4.7 - May 2018

Provide a link to the refusal reason for Lodging Parties and Applicant Contacts (Boundary Plans)

A [view refusal](#) link will be displayed next to the 'Submit for Pre-lodgement Check' action on the Details tab if your lodgement has been refused

Release 4.7 - May 2018

Improve the Nominate Lodging Method screen

The additional email addresses field will be removed from the Nominate Lodging Method screen

Instead, Applicant Contacts will be able to send email notifications and add comments or attach documents when releasing for lodgement electronically

Release 4.7 - May 2018

Lodging Parties to request nomination

Electronic lodging parties will be able to request to be nominated to a particular application. The Applicant Contact can approve or reject the request. The Applicant Contact can also nominate the lodging party using the current 'Nominate Lodging Method' action.

Release 4.7 - May 2018

Respond to application transfer request

When a surveyor requests a transfer of an application in SPEAR, the current owner (surveyor) is provided with a mandatory action to respond to the request

Perform internal request should also allow for 'modify actions'

The internal request screen will now also list any 'Modifiable' or 'Correctable' documents available to the requestor in their current role

Release 4.7 - May 2018

Improve date stamping and page numbering of endorsed documents

Ensure that when subsequent documents are endorsed, that the original date of endorsement for the previously endorsed documents is retained

Allow council to make another permit and certification decision following a VCAT order

Council will have the ability to restore a completed application (permit), or a refused application (certification or SOC). This will enable the responsible authority user to make another permit, certification and/or SOC decision

Release 4.7 - May 2018

Allow referral request to be modified by the Responsible Authority prior to authenticating

Responsible Authority users will be able to modify their referral request prior to authenticating. This will preserve comments and other details on screen.

Release 4.7 - May 2018

Warn the Responsible Authority of an outstanding RFI when making a permit decision in a joint application

For joint applications, SPEAR will warn council at the time they are making a permit decision if there are one or more outstanding RFI's in the application

Council user may opt to:

- Continue with the permit decision
- Cancel making permit decision if they believe that the RFI is required to be completed or closed

Release 4.7 - May 2018

Allow Applicant Contact to indicate which referral authority is satisfied when modifying a plan

Currently, if the Applicant Contact is responding to a mandatory action to supply a new plan version in response to an RFI from one or more referral authorities, they must select which authority is being satisfied with the new plan version.

This functionality is being extended to the 'modify' option against the plan document. This will also remove the respective mandatory action for the applicant contact to respond.

Release 4.8 - November 2018

- Allow surveyors to submit additional dealings in SPEAR, including:
 - Transfer of Closed Road - LGA Sec 207D
 - Road Exchange - LGA Sec 207E
 - Creation of Easement - TLA Sec 45
 - Easement - TLA Sec 72
 - Acquisition of Easement of Right - TLA Sec 88(2)
 - Amend Scheme of Development (OC) - SubAct Sec 38B
 - Amend Scheme of Development (Lot Owner) - SubAct Sec 38C

Release 4.8 - November 2018

- Applicant Contacts will have the option to supply Supplementary Surveyors Report to support the Supplementary Abstract of Field Records (SAFR) document if required
- Allow councils to complete Form 16 (Refuse Certification) on screen instead of attaching a PDF

Release 4.8 - November 2018

- Applying 'Licensed Surveyor' to the digital signing watermark on all plan and survey documents
- Improve council watermark for public open space for non concurrent certification and SOC decisions as shown on the plan
- Deactivate SPEAR users who have not logged in to SPEAR in 12 months. These accounts can be reactivated if required by a local / SPEAR administrator

Release 4.8 - November 2018

- Provide option for council to assign two separate designated contacts for a joint application
- Improve the application activity log to make it easier to read, and to identify additional emails that are sent by the system (ie: emails sent to the watcher)
- Improve the process for requesting a recertification. 'Application to amend a certified plan' will require that the plan PDF (or XML) be uploaded first, before filling in the Form 8. For ePlans, the Form 8 will be pre-populated with known ePlan data
- Additional ePlan pre-population enhancements for boundary plans

SPEAR Release 2019 and beyond

- Extend SPEAR ELN to allow the electronic lodgment of additional dealing types
- Allow surveyors to purchase plan numbers through SPEAR
- Allow surveyor signing text (watermarks) to be rotated after signing instead of rotating the page

Future Releases: User activity

Activity!

(whoop)

Help us prioritise and define enhancements
for future SPEAR releases

Future Releases: User activity

- In 2017 we introduced the concept of a user activity to help us prioritise some of our enhancements
- The activity was rolled out across all UGMs (Melbourne and the regions), and the results led to the inclusion of the two highest voted PE's being prioritised for the next available release

Future Releases: User activity

The following PE's were incorporated into Release 4.7:

1. PE1710
Council to add a copy of the planning permit if issued outside of SPEAR
2. PE1473
Allow the Responsible Authority to upload third party planning permit extensions, ~~amendments and secondary consents~~

Future Releases: User activity

How it works:

You have each been given some coloured stickers:

- Responsible Authority - Red
- Referral Authority - Orange
- Applicant Contact – Green

Future Releases: User activity

1. Vote!

Use your sticker to tell us which are your top TWO enhancements by adding your stickers to those PE's

Future Releases: User activity

2. Shape the PE

If you have an idea about the PE that you would like us to consider, please write your thoughts on the sticky-notes provided and add to the appropriate sheet

3. Suggest New PEs

Alternatively if you have a suggestion for a new PE, please let us know!

Future Releases: User activity

The enhancements we are seeking feedback on are:

- PE1697: Allow site photos to be uploaded in JPG format
- PE1701: Allow internal referral authorities to indicate the nature of their response

Future Releases: User activity

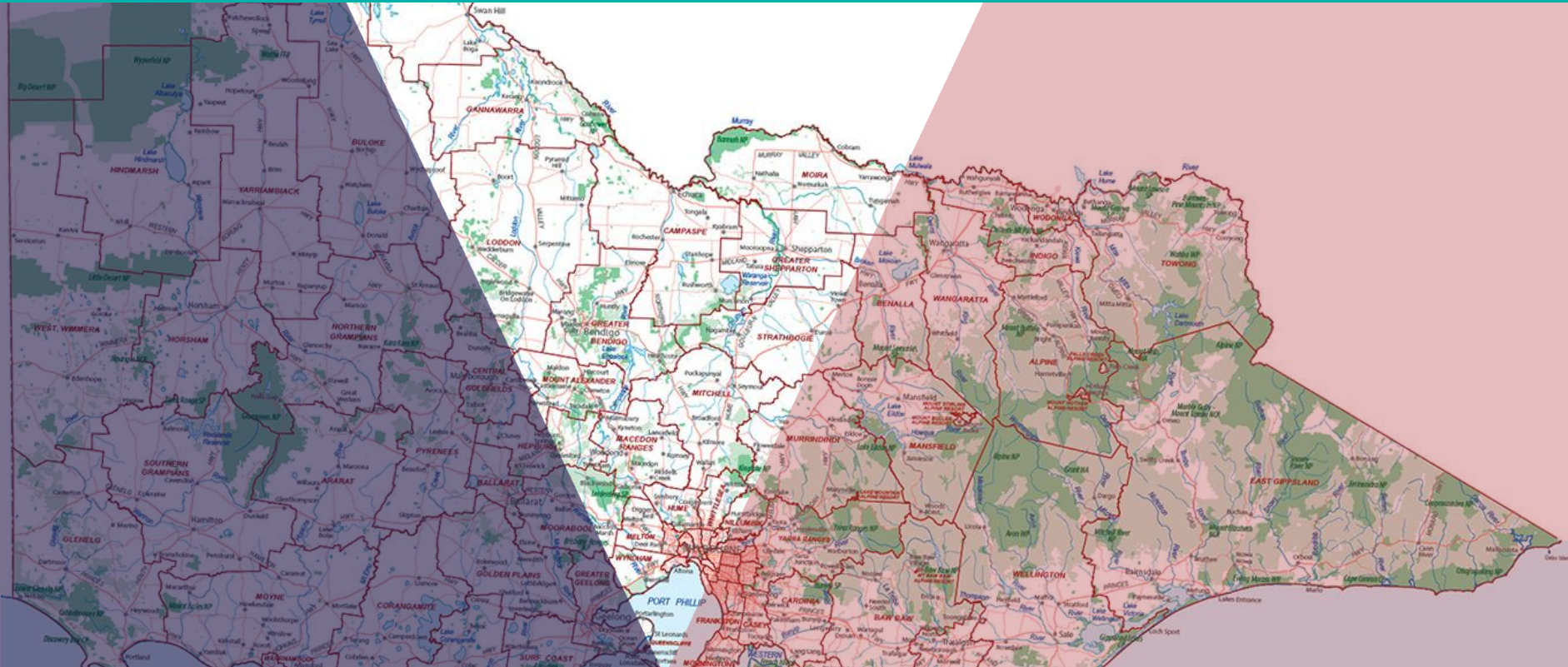
- PE734: Allow referral authorities to compile their referral response from a list of 'standard' response options which they maintain
- PE1787: Add additional fields to the Record payment details screen

Future Releases: User activity

- PE1816: Improve RFI indicator for referral authorities on Application List
- PE1835: Add comments when using notify for authentication
- PE1845: Select users to notify when a new note is added on the Notes tab

Morning Tea

Update from OGN



SPEAR UGM 2018

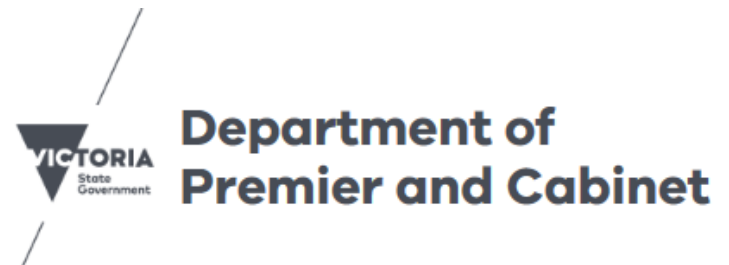
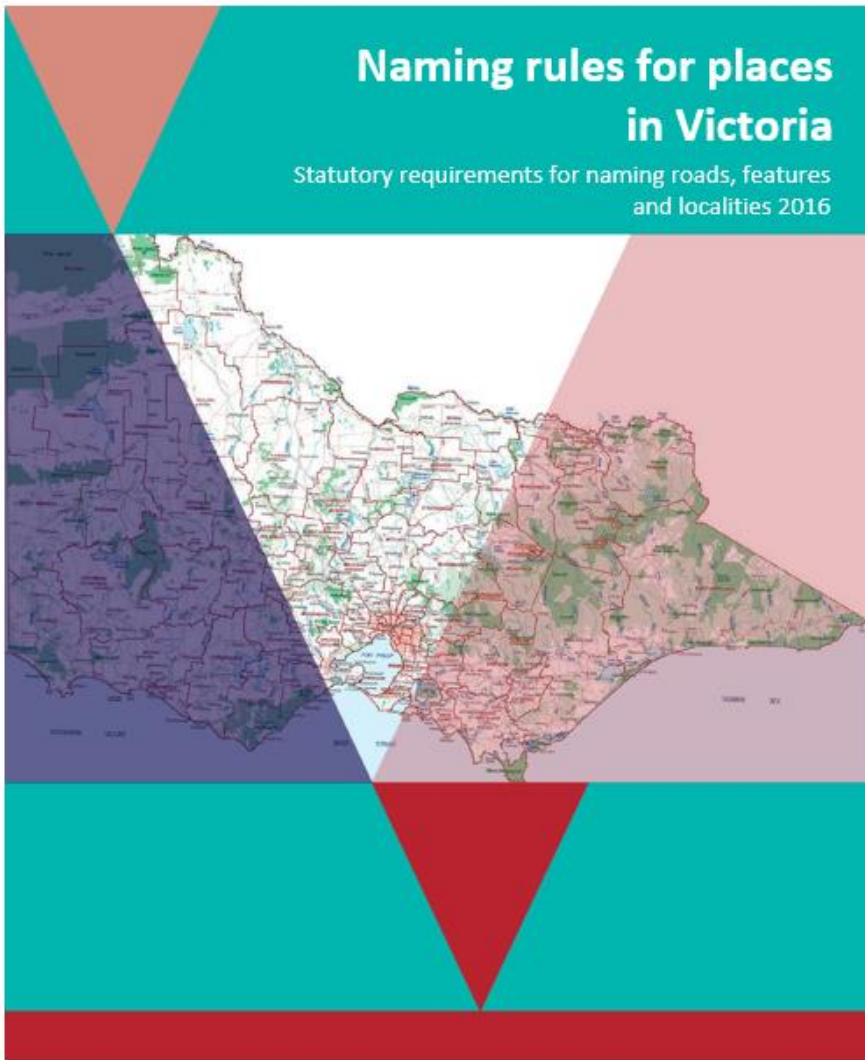


Environment,
Land, Water
and Planning

OGN Overview and update

- Promotion of Aboriginal Naming
 - Workshops
- How to comply with the Naming rules for places in Victoria
 - Duplication
 - Commercial names
 - Living or deceased?
 - Road types
- Subdivision audits
 - Process
 - Statistics
 - Common Property
- Emergency services
- Questions

Naming rules for places in Victoria - Our Languages Matter



What not to do - Duplication

VICTORIA State Government Environment, Land, Water and Planning

VICNAMES - The Register of Geographic Names

Login / Register
Help

Map Legend Measure Distance x

Snapping is **Off**
No layers are available for snapping - you will need to zoom in, or use Build Map to turn on layers.

Distance from previous point:
2822.0 m

Measured lines:
Line A
 A1
 A2 2168.7 m (2168.7 m)
Total 2168.7 m

Remove selected points
Start new line
Clear all points

Map Imagery Victoria

Scale= 1:10000 GDA94 MGA 55:327343,5797987 VG94 :2503068, 2394649 Geog:37°56'57.54" S, 145°02'05.67" E DD:145.03, -37.95

Contact | Copyright | Disclaimer | Privacy | About

Commercial names – inappropriate names



Game of Thrones street name in Australia causes upset

<http://www.bbc.com/news/world-australia-41035706>



Australian city names streets after Game of Thrones characters

<https://www.theguardian.com/tv-and-radio/2017/aug/24/australia-geelong-names-streets-after-game-of-thrones-characters>



Geelong's new Game of Thrones-inspired suburb banned from naming a street after Cersei and Jaime Lannister

<http://www.geelongadvertiser.com.au/news/geelong/geelongs-new-game-of-thrones-inspired-suburb-banned-from-naming-a-street-after-cersei-and-jaime-lannister/news-story/fedf49dff7623e5eefbb43984cf45b6>

How to do this?

- Aboriginal culture and occupation of the land,
- Local flora and fauna,
- Australian war contributions,
- European exploration and settlement,
- Local geography and geology,
- European exploration and settlement,
- Significant events,
- Cultural diversity of past and current inhabitants, or
- Patterns of land usage and industrial/mineral/agricultural production.

Who can help?

- Council,
- RSL,
- Historical Society,
- Traditional owners.

3 Roads

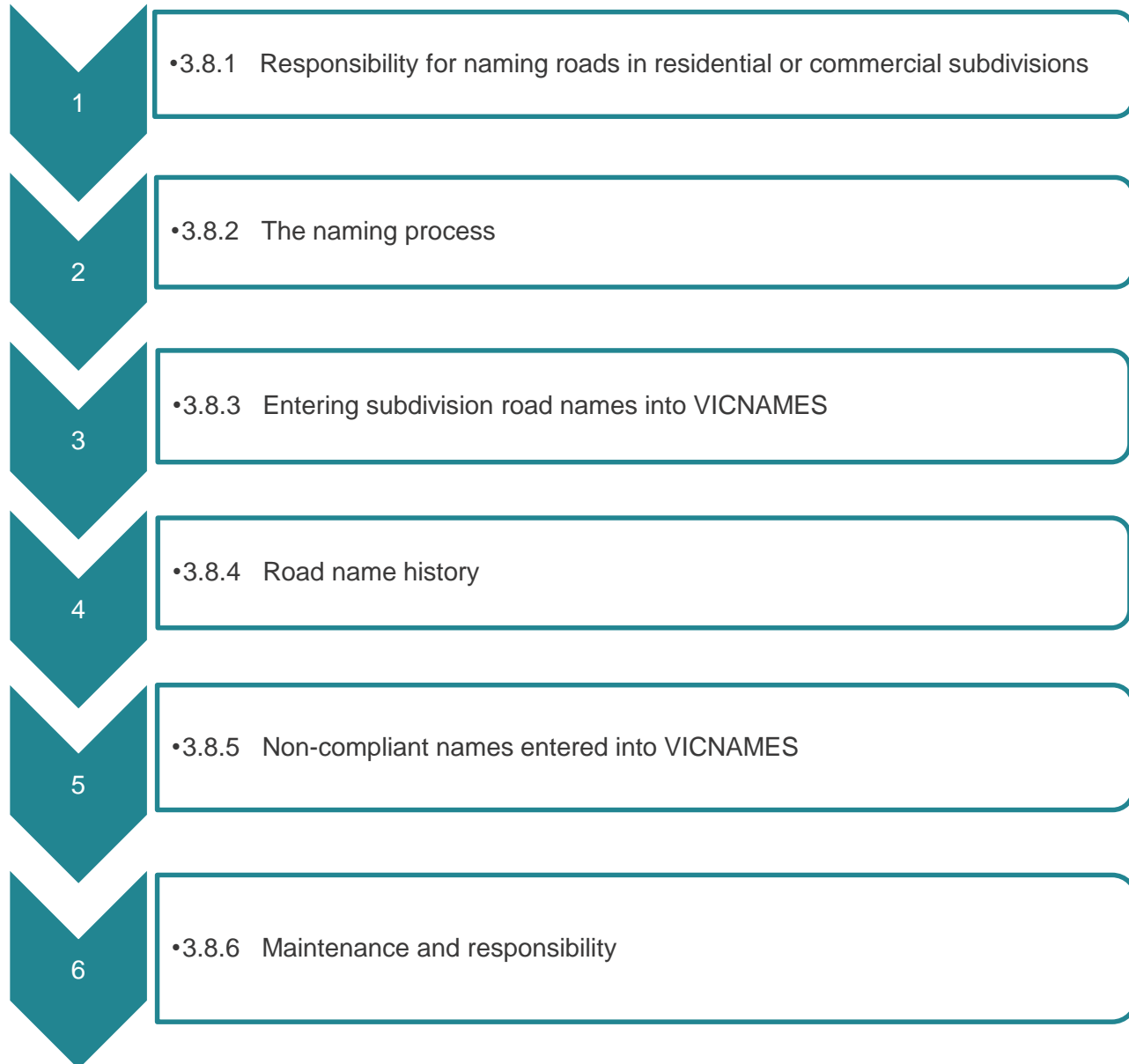
3.1 What is a road?

For the purposes of these naming rules, a road is considered to be any public or private land-based thoroughfare or course navigable by vehicle or foot. It can be used for assigning addresses or allowing access between points or to a feature. Examples of roads include alleyways, streets, highways, fire tracks, bike paths and walking tracks.

3.2 Statutory requirements applied to roads

- [3.2.1 Rural and urban addressing](#)
- [3.2.2 Extent: Road course and start and end points](#)
- [3.2.3 Road Types](#)
- [3.2.4 Unacceptable road names](#)
- [3.2.5 Obstructed or altered roads](#)

Naming roads in new residential or commercial subdivisions



Popular road types

Road Type	Abbreviation	Description
ROAD	RD	A place where one may ride; an open way or public passage for vehicles, persons and animals; or, a roadway forming a means of communication between one place and another.
CRESCENT	CR	A crescent-shaped thoroughfare, especially where both ends join the same thoroughfare.
DRIVE	DR	A wide thoroughfare allowing a steady flow of traffic, without many cross streets.
STREET	ST	A public roadway in a town, city or urban area; especially a paved thoroughfare with footpaths and buildings along one or both sides.

Appendix A is available online:

<https://www.propertyandlandtitles.vic.gov.au/naming-places-features-and-roads/naming-rules-for-places-in-victoria>

Road naming

Quick reference guide for land surveyors



This guide is an excerpt from *Naming rules for places in Victoria, Statutory requirements for naming roads, features and localities – 2016* (the naming rules).

The full version of the naming rules is found at www.propertyandlandtitles.vic.gov.au/namingplaces.

Road names can recognise and reflect culture, heritage and landscape, and add value to Victoria's identity. Appropriate naming is essential to identify locations for managing emergencies and delivering goods and services in Victoria.

When selecting road names for plans of subdivisions, surveyors and developers should consult with the relevant municipal council to undertake the following:

- where appropriate, consider adopting a theme for road naming
- check that the road names comply with the general principles in section 2 and the statutory requirements applied to roads in section 3, under the naming rules
- seek municipal council approval of the selected road names.

Road naming

- Available online:

<https://www.propertyandlandtitles.vic.gov.au/naming-places-features-and-roads/naming-rules-for-places-in-victoria>

VICNAMES – The Register of Geographic Names

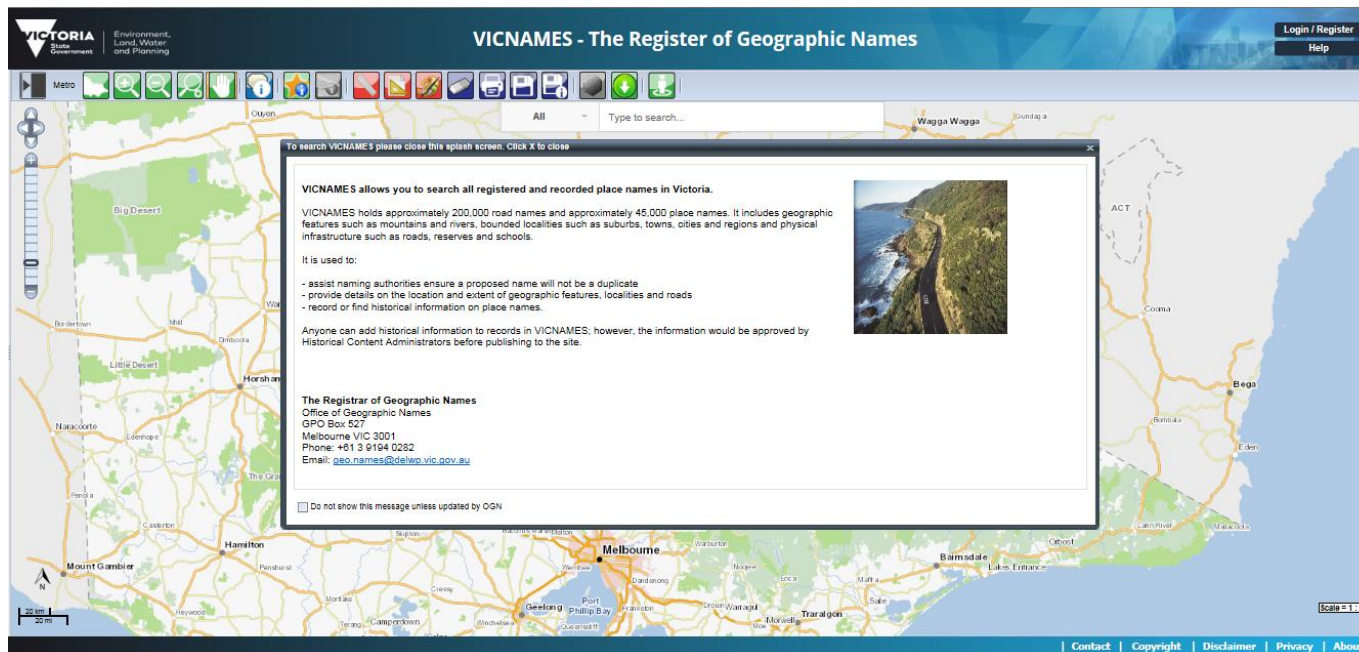
- [Register of Geographic Names - VICNAMES](#)
- How to
- Enhancements

Guide to VICNAMES



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VICTORIA State Government Environment, Land, Water and Planning

VICNAMES - The Register of Geographic Names

Login / Register Help

Metro

All Type to search...

To search VICNAMES please close this splash screen. Click X to close

VICNAMES allows you to search all registered and recorded place names in Victoria.

VICNAMES holds approximately 200,000 road names and approximately 45,000 place names. It includes geographic features such as mountains and rivers, bounded localities such as suburbs, towns, cities and regions and physical infrastructure such as roads, reserves and schools.

It is used to:

- assist naming authorities ensure a proposed name will not be a duplicate
- provide details on the location and extent of geographic features, localities and roads
- record or find historical information on place names.

Anyone can add historical information to records in VICNAMES; however, the information would be approved by Historical Content Administrators before publishing to the site.

The Registrar of Geographic Names
Office of Geographic Names
GPO Box 527
Melbourne VIC 3001
Phone: +61 3 9194 0282
Email: geo.names@delwp.vic.gov.au

Do not show this message unless updated by OGN

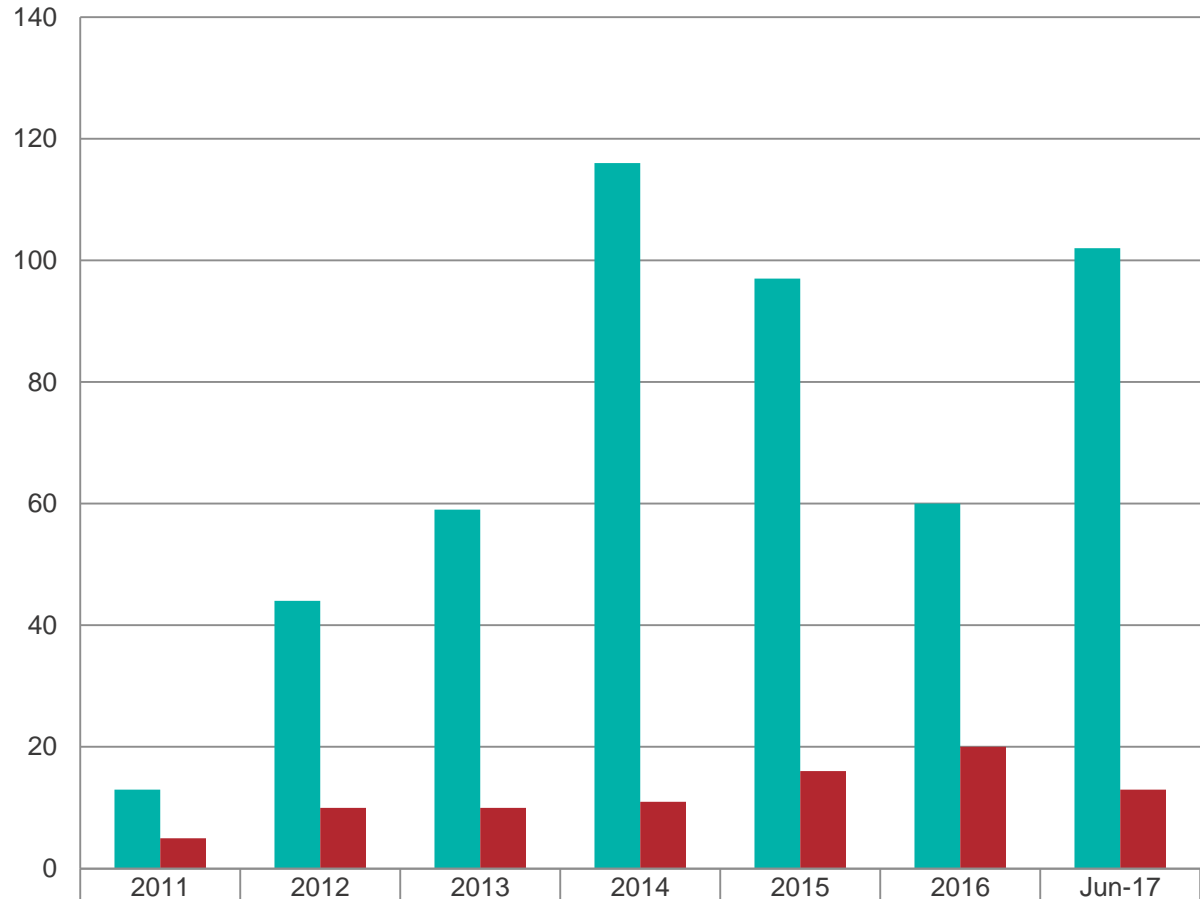
Scale 1:250k

Contact | Copyright | Disclaimer | Privacy | About



Subdivision Audits

Plans of Subdivision Audited July 2011 to June 2017



■ Number of Plans of Subdivison Audited	13	44	59	116	97	60	102
■ Number non-compliant	5	10	10	11	16	20	13

Road name history/origin form

Please provide the following information when submitting a road name proposal

Road name and number

(e.g. Smiths Road, Road 1, R1)

(e.g. Whites Close Common Property, CM1)

Location of road/plan of subdivision number (e.g. Smiths Road located between Bulgar Avenue and Swiss Court)/(PS4176)

Focussing on Principle (C) Linking the name to place, please explain how the proposal fulfils this principle.

(Further information on recording the source of the road name origin is in the Guide to VICNAMES at www.propertyandlandtitles.vic.gov.au/namingplaces

>Vicnames.)

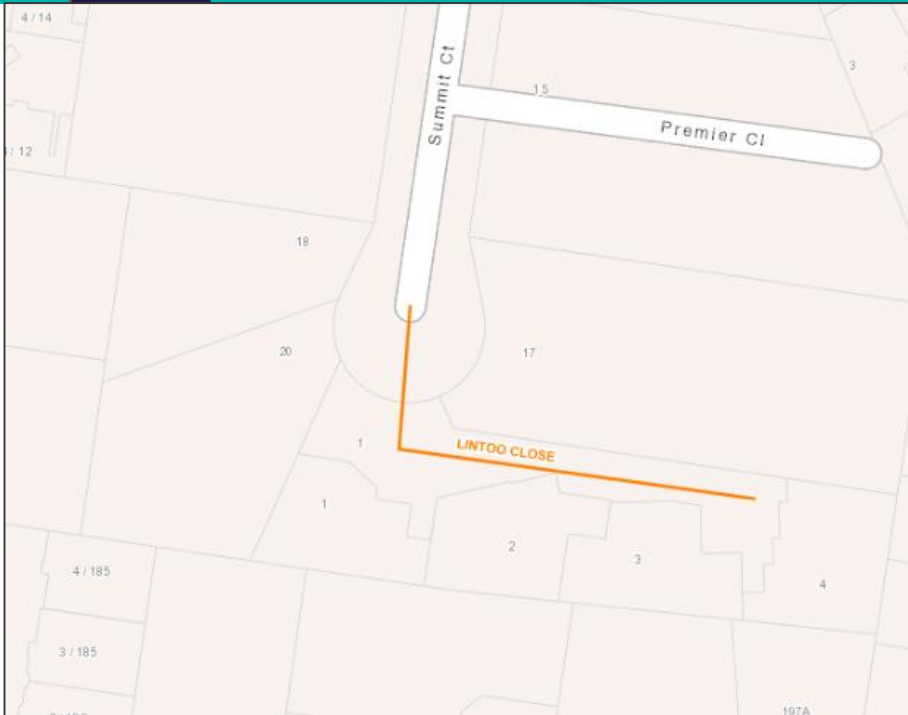
Vicmap / Permanent Committee on Addressing Oct 2017

The only reason to name common property/ driveway is if there will be a benefit for the delivery of goods and services and or for the provision of emergency response.

How will you know if there is a benefit to name? Council can clearly see there will be a benefit to name. OGN, emergency services, and or Australia Post have provided comment on a plan of subdivision and advised to name.

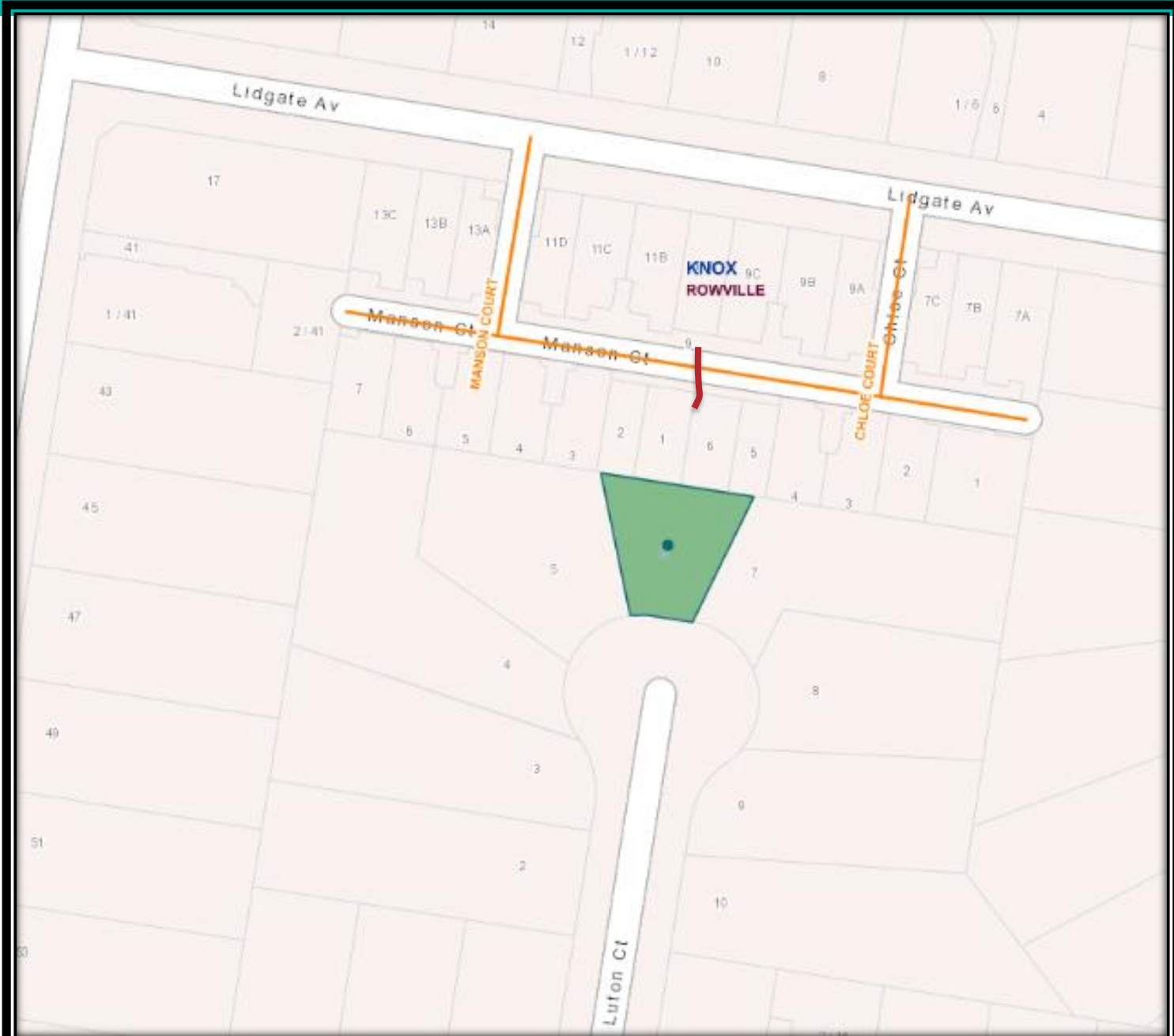
Residents may have complained, Australia Post or emergency services may have raised the site as a problem. Likely a site visit is needed to further determine the appropriateness of naming.

Naming Common property / Driveways



There is no need to name these sites as they are adequately addressed.

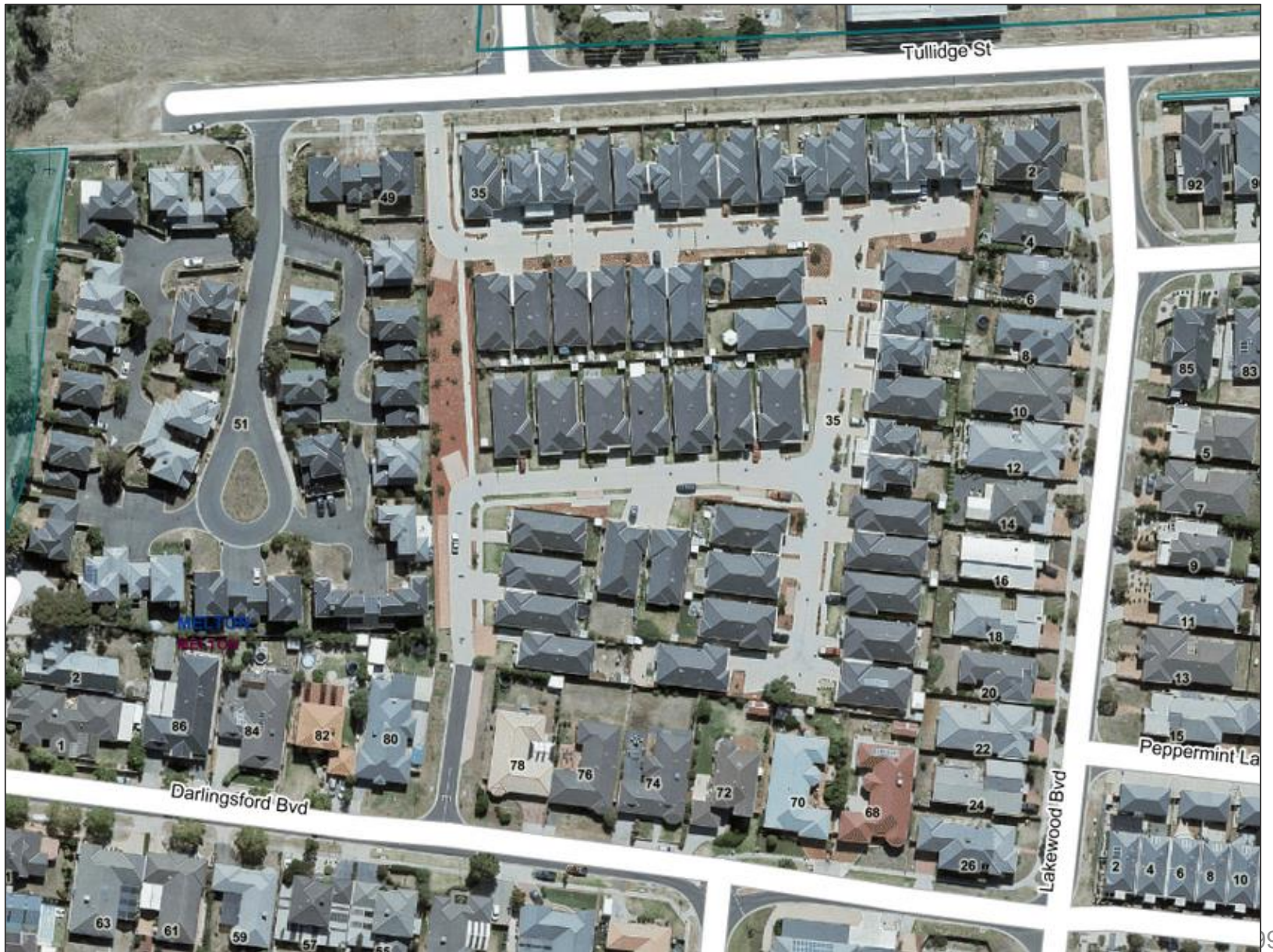
Naming Common property / Driveways

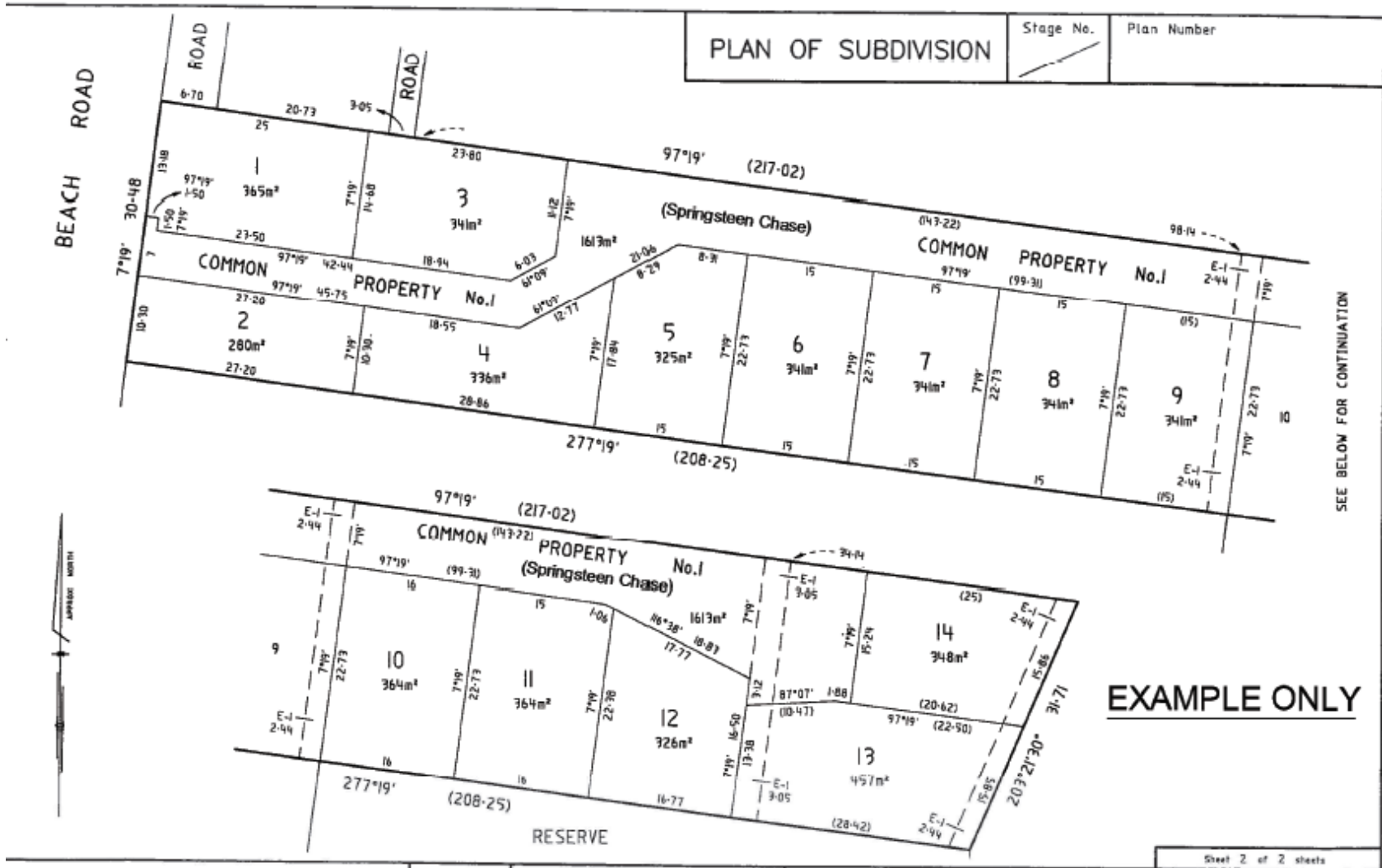


Naming Common property / Driveways



Naming Common property / Driveways





Note: Driveways or common property do not need to be named if the sites themselves are addressed to the main road. Exceptions can be made when benefits –e.g. improved public safety, improved delivery of goods and services – can be expected.



Emergency services

Naming rules for places in Victoria



Thanks for listening & questions?



Environment,
Land, Water
and Planning

Digital
Data
Download

Visualisation

Spatial
Analysis

ePLAN

Data
Extraction
&
Population

Validation

Title
Creation

Digital
Examination

3D Digital
Cadastr

DCDB
Upgrade

Smart Data

LandXML

ePlan Pilot

- **Purpose**
 - To allow Pilot Participants to develop new skills and knowledge in producing ePlans
 - To fully test the functionality of the ePlan services in conjunction with the CAD software that supports ePlan creation
- **Duration/number of participants**
 - From March 2018 to June 30, 2019 with 20 surveying firms
 - Participants will require ePlan-enabled CAD software license
- **Targeting small scale subdivisions**
 - Each Pilot firm creating 10 2D ePlans containing no greater than 10 lots
 - Enables ePlan resources to work on improving services and develop new tools

ePlan Pilot

- Incentive for surveying firms to participate in pilot
 - Submitted ePlans to council in the duration of the pilot will have a target for registration of five business days from lodgement and processed by the Electronic Subdivisions Unit
 - Upon meeting the minimal requirements of 10 ePlans, all other (non-ePlan) plans of subdivision submitted to council by the participating surveying firm in the duration of the pilot will have a target for registration of five business days from lodgement
 - FPET Points allocated to training workshops – 3 cadastral points

ePlan Pilot



ePlan Short and Long-term Visions

Short-term Vision:

- Provide the infrastructure and services to enable the submission and registration of ePlan for all 2D Victorian cadastral plans by 2020
 - Support APS and OSGV plan types by end of 2019
 - Support AFR in ePlan
 - Support digital submission of subdivision land and plan metadata for building subdivision

Long-term Vision:

- Implement ePlan for all cadastral plans & surveys by 2025
 - Support 3D digital cadastre

ePlan Enhancements for SPEAR 4.7

ePlan Enhancements for SPEAR 4.7

- Release of VET ver 1.0
 - Capable of preserving enhancements for the subsequent versions of ePlan LandXML
- Development of a database to store registered ePlans

ePlan Services Demo

SPEAR Service Desk Update

SPEAR Service Desk Update

- Activity and support tasks
- SPEAR Enhancement Program
- Release 4.6 - Highlights
- Other Issues
 - BP Refusals
 - Lodging Party – nomination method
 - Adding comments to the conditions document

SPEAR Service Desk Update

Activity and support tasks

The SPEAR Service Desk is increasingly becoming more involved in other ESU and Subdivision Branch tasks:

- Plan examination and registration to support the Subdivision Branch in reducing the plan backlog
- ePlan examination and registration
- SPEAR ELN Plan lodgments – performing the plan acceptance role

SPEAR Service Desk Update

Activity and support tasks

- Supporting the SPEAR ELN sign up process with new subscribers
- Regular service desk support and training commitments
- SPEAR enhancement program
- Working with SPEAR IT (Business Analysts to define the requirements for future system changes)

SPEAR Enhancement Program

SPEAR Enhancement Program

- The SPEAR team have continued to engage with participating organisations, providing positive outcomes to all involved, in particular:
 - An opportunity for the SPEAR team to demonstrate new features and offer tips for more streamlined processing
 - Providing an opportunity for SPEAR to better understand industry needs, and to help prioritise and shape the SPEAR enhancement list in a way that is of most benefit to the broad user base

SPEAR Enhancement Program Council

- 9 councils participated in round 7 of the program in the second half of 2017
- 70% of councils have now participated since the program was first initiated in late 2013
- This now concludes our formal program with councils. We will always be happy to meet with interested councils in future and will review these requests as they arise

SPEAR Enhancement Program

Applicant Contact

- Following the ongoing success of the program with surveying firms, we are currently running our 3rd round
- Round 3 has seen 8 surveying firms agree to participate, with meetings being held up until April 2018
- Planning for Round 4 will commence in the second half of 2018

Release 4.6 Highlights

Release 4.6

Release 4.6 was released to production in October 2017

Release Notes are available from the SPEAR website at:

www.spear.land.vic.gov.au > About > About the Application > Release Notes

Release 4.6

Owners Corporation (OC) Schedule Spreadsheet

- Approximately 50% of plans with OCs are supplied in SPEAR using the spreadsheet
- OC spreadsheet improvements have been implemented based on industry feedback
- The latest version of the template available from SPEAR website:
www.spear.land.vic.gov.au > What's New in SPEAR

Release 4.6

Owners Corporation Schedule Spreadsheet

- OC Spreadsheet can now be appended to the Plan for Endorsement

Add Owners Corporation Details

Please indicate below whether an Owners Corporation schedule is required for this plan

[Download Owners Corporation Schedule template](#)

- An Owners Corporation schedule is required
- Owners Corporation data has already been included as part of the attached Plan of Subdivision
- An Owners Corporation schedule is not required

Attach Owners Corporation Schedule data

Attach file (XLSX, Max file size 10240 KB)

No file chosen

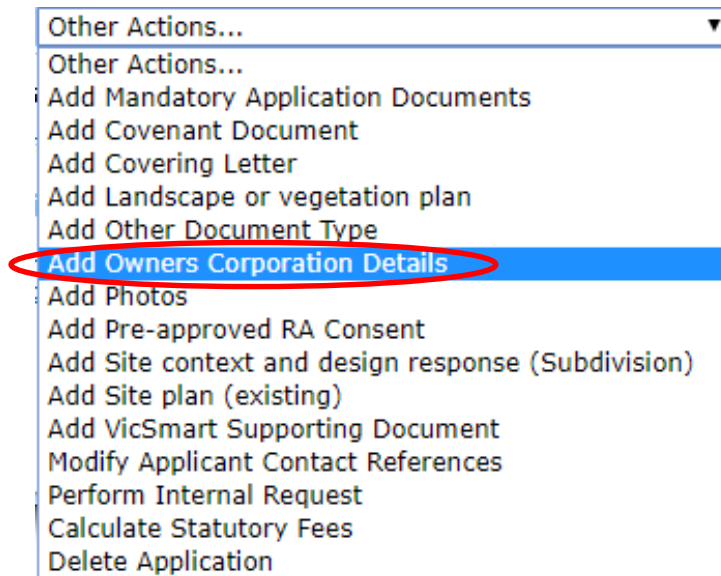
- Do you wish to append the Owners Corporation Schedule to your Plan for Endorsement?

[next >](#) [cancel](#)

Release 4.6

Owners Corporation Schedule Spreadsheet

- Planning permit only applications also support use of the OC schedule spreadsheet
- Can be added through the 'Other Actions...' menu



Release 4.6

Organisation logos for secondary sites

- A logo can now be assigned to secondary site profiles
- Logos can be applied for both SPEAR generated letterhead and plans (ePlan and OC schedules) supplied by that site
- Where a site logo has not been supplied, then the primary site logo will be used

Release 4.6

Organisation logos for secondary sites

- Logos are added in the Organisation or Site profile
- They can be added by your Local Administrator or the SPEAR Service Desk

▼ SPEAR Preferences

Organisation Logo (Letterhead)

Choose File

No file chosen

Organisation Logo (Plan)

Choose File

No file chosen


Release 4.6

Organisation logos for secondary sites

- Letterhead logos are much smaller than the plan Logo


▼ **SPEAR Preferences**

Organisation Logo (Letterhead)


AWESOME
SURVEYING

No file chosen

Organisation Logo (Plan)

 **AWESOME SURVEYING**
spear.info@delwp.vic.gov.au
(03) 9194 0612

No file chosen

Release 4.6

Allow the Responsible Authority to upload and endorse their own documents

- A Responsible Authority can endorse 'Other Document Type' documents that they have uploaded
- These documents can be selected and endorsed during the regular endorsement process

Endorse Plans / Reports

Endorse application document now
To endorse one or more documents tick the relevant checkbox(s). You will also have the option to endorse documents at a later stage.



[Plan for Endorsement \(Number of Pages: 2, Surveyor's Plan Version: 1\)](#)

[Other Document Type \(Council Supplied Document\) \[Version 1\]](#)

Release 4.6

Allow the Responsible Authority to upload and endorse their own documents

- Endorsed documents attached by the Responsible Authority can be modified, if required

 Endorsed Other Document Type (Council Supplied Document)	Supplied	02/03/2018	Modify ▾	go
 Decision - Planning Permit (02/03/2018 10:03 am, issued on 20/03/2018, expires on 20/03/2020, Grant)	Supplied	02/03/2018	Correct ▾	go
 Endorse Plans / Reports (02/03/2018 10:03 am, Endorse)	Supplied	02/03/2018		

Release 4.6

Add key milestone dates to Application List

- Use the settings cog to add and remove columns from the Application List
- Use the Excel icon to export the data in csv format

Broadcast Messages (0) | [View Document Rules](#) | [Reports](#) | [Settings](#) | [Contact Us](#) | [Help](#) | [Logout](#)

Planning & Subdivision Applications Online Susannah Maley
(Service Desk, Administrator)
(Standard User)
Current User Role Service Desk / Department of Environment, Land, Water & Planning ▼

ePlan Services
LASSI - SPEAR

SPEAR

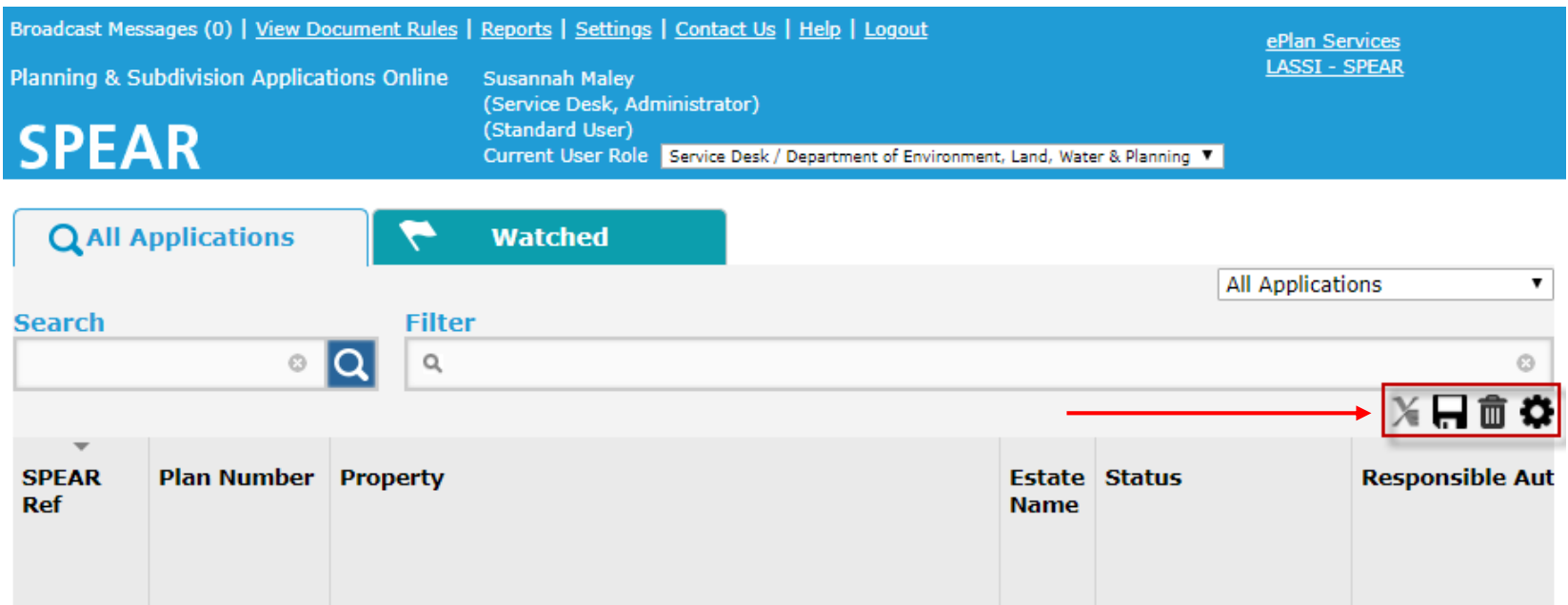
[All Applications](#) [Watched](#)

All Applications ▼

Search Filter

SPEAR Ref	Plan Number	Property	Estate Name	Status	Responsible Aut
-----------	-------------	----------	-------------	--------	-----------------

✕ 📄 🗑️ ⚙️

The screenshot shows the SPEAR application interface. At the top, there is a navigation bar with links for Broadcast Messages, Document Rules, Reports, Settings, Contact Us, Help, and Logout. Below this, the user's name (Susannah Maley) and role (Service Desk, Administrator) are displayed, along with the current user role (Service Desk / Department of Environment, Land, Water & Planning). The main header area includes the SPEAR logo and two tabs: "All Applications" and "Watched". A search bar and a filter bar are present, both with search icons. Below the search and filter bars is a table with columns for SPEAR Ref, Plan Number, Property, Estate Name, Status, and Responsible Aut. To the right of the table, there is a set of action icons: a close icon (✕), an Excel export icon (📄), a delete icon (🗑️), and a settings icon (⚙️). A red arrow points from the text in the second bullet point to the settings icon.

Release 4.6

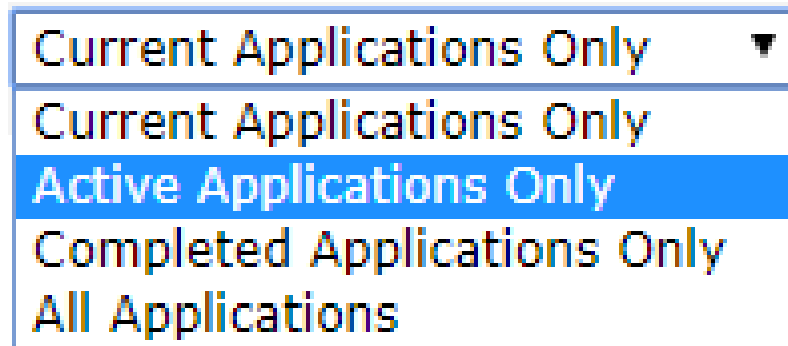
Add key milestone dates to Application List

- Certification Date
- Latest re-certification date
- Number of lots
- Nominated Licensed Surveyor
- Registration Date
- Permit Issue Date
- Original SOC date
- Latest SOC date
- Certification conditions – indicator
- SOC conditions – indicator
- Notes – indicator

Release 4.6

Application List filtering

- The Application List can be filtered to view 'Current', '**Active**', 'Completed' and 'All' applications using the drop-down list in the right-hand corner of the Application List screen



Release 4.6

Application list filtering









- The 'Active' Application List displays a sub list of current applications within a status range, relevant to the user
i.e. Responsible Authority users will see applications until SOC is issued and Applicant Contacts will see applications until they are released for lodgment at LUV
- The 'Active' applications filter replaces the previous filter called 'Outstanding Actions' for referral authorities

Other Issues

BP Refusals

- Check the refusal notice

▼ Applicant Contact - Oberon Surveys Pty Ltd has actions required (hide)

 Survey Declaration (Plan based on survey, Date of Survey: 23/11/2016, PCM/PM located in Survey)	Supplied	23/11/2016	Modify ▾	go
 Boundary Plan (08/12/2016 10:37 am, Number of Pages: 3, Surveyor's Plan Version: 4)	Supplied	08/12/2016	Modify ▾	go
 Abstract of Field Records	Supplied	15/12/2016	Modify ▾	go
 Surveyors Report (15/12/2016 09:16 am, Number of Pages: 0, Surveyors Report not required)	Supplied	15/12/2016	Modify ▾	go
 Application for Boundary Plan	Supplied	02/03/2018	Modify ▾	go
 Approval of Boundary Plan (02/03/2018 09:44 am)	Supplied	02/03/2018	Modify ▾	go
 Lodgement Instructions (02/03/2018 09:44 am)	Supplied	02/03/2018		
 Submit for Pre-Lodgement Check (02/03/2018 09:45 am)	Performed	02/03/2018		

Actions

 [Submit for Pre-Lodgement Check](#) Action required

 Other Actions... ▾ go

▼ Land Use Victoria - No actions required (hide)

 [Perform Pre-Lodgement Check \(02/03/2018 09:51 am, Refuse\)](#) ← Completed 02/03/2018

BP Refusals

The most common refusals relate to the Approval of Boundary Plan Form:

- All affected titles must be listed
- Applicant (all registered owners on title or the incoming purchaser)

BP Refusals

- Incorrectly indicating that the lodging party is the sole applicant

▼ **Applicant**

The applicant must be the registered proprietor or incoming purchaser, not the surveyor.

▼ **BOB SMITH**


Applicant Type: Person
Name: BOB SMITH

Address:
23 SMITH STREET
MELBOURNE VIC 3000

add applicant

The Lodging Party is the sole Applicant

Only tick when dealing with your own land



Lodging Parties: Nominate lodging method

Applicant Contacts can nominate a lodging party at any time between the application being submitted to council and released for lodgment

- Select lodgment via SPEAR and begin typing the name of the lodging party
- If there are no matches then select paper

Lodging Parties: Nominate lodging method

Nominate Lodging Method

Lodgement Method

Application Lodgement Form to be submitted for lodgement via **SPEAR**

Application Lodgement Form to be submitted for lodgement via **paper**

Lodging Party Organisation Name

cro

Crown Lawyers

Separate multiple addresses with a comma

[save & close](#) [cancel](#)

Applications previously nominated in paper can be modified to SPEAR, prior to release for lodgement







 [Lodging Method \(28/02/2018 02:37 pm, Paper\)](#) Supplied 28/02/2018 [Modify](#)  [go](#)

Manage Conditions

- Document created by the Responsible Authority
- Comments on each condition can be made by the Responsible Authority, Applicant Contact, referral authorities & guests


Manage Conditions

▼ **Responsible Authority - Casey City Council has actions required** (hide)

 Responsible Authority Reference Numbers	Supplied	10/09/2013
 Application Acceptance / Rejection (Application Accepted)	Done	10/09/2013
 Referral Request (10/09/2013 03:01 pm, Not Referred)	Requested	10/09/2013
 New Street Address Allocations (10/09/2013 03:02 pm, Not supplied - Rural lots)	Supplied	10/09/2013
 Decision - Certif of Subdiv (10/10/2013 03:31 pm, Certification by Council (Form 2))	Supplied	10/10/2013
 Conditions (06/03/2018 03:21 pm, SOC)	Conditions Outstanding	<input type="button" value="Modify"/> <input type="button" value="go"/>

- Other Actions... ▼
- Other Actions...
- Add Compiled Plan Sheets
- Add Copy of Title
- Add Other Document Type
- Add Road Name History Form
- Add Surveyors Report
- Add Telecommunications Advice
- Manage Conditions**
- Modify Applicant Contact References
- Nominate Lodging Method
- Pay Fee to Responsible Authority
- Perform Internal Request
- Email Application Documents to Lodging Party
- Withdraw SPEAR Application Permanently

Manage Conditions

Summary	Details	Contacts	Guests	Map View	Notes		
View Conditions							
Remember to save and print copies for your records							
 printable version and download							
Ref	Type	Summary	Details	Date	Who	Comment	Satisfied
1	SOC	Completion of building / works to Council's satisfaction	Completion of building/works to Council's satisfaction. Please upload on to SPEAR photographs which show the following three (3) things: 1. the buildings are past lockup stage; 2. all driveways have been completed and 3. all vehicle crossings have been completed.	15/03/2018 08:37 AM	Oberon Surveys Pty Ltd	We have now supplied all documents on SPEAR as requested. Be believe this condition is now satisfied.	
				15/03/2018 08:39 AM	Casey City Council	Files have been viewed and meet our requirements.	Yes

See SPEAR User Guide – Manage Conditions:
www.spear.land.vic.gov.au > About > About the Application >
User Guides > User Guide 29

User Activity Outcomes

User Activity Discussion

Activity Results and Discussion

Help us prioritise and define enhancements
for future SPEAR releases



Lunch